Administration

Town Code Bound		\$100
Town Code Unbound		\$50
Town Code Supplements	per year	\$50
Zoning Book		\$30
Zoning Book Supplements	per year	\$15
Copies	per page	.15
Resources to copy public information	Purchase of USB flash drive, mapping service, etc. (does not include paper copies)	Actual cost
Sunshine List	per year	\$10
Use of public building	Refundable clean-up deposit	\$50
Information copied to DVD		\$2
Town lapel pin		\$2
50th Anniversary Cookbook		\$13
Audio Tapes of official meetings	1st tape	\$10
	2 or more of same meeting	\$5
VHS or DVD of official meetings		\$13

<u>Permits</u>		
Crowd Gathering Event		\$100
Special Event	Event Site (former Windmill Pt site)	\$100
Vendor Fee	assoc w/Crowd Gathering or Special Events permit	\$25 each or \$200 for all
Tent inspection (if applicable)	assoc w/Crowd Gathering or Special Events permit	\$50
Electrical inspection (if applicable)	assoc w/Crowd Gathering or Special Events permit	\$50

	\$.267 per \$100 value
	\$.2300 per \$100 value
	\$25
\$25/check or 10% of check, whichever is greater	
Initial	\$2,500
Renewal	\$10,000
	Initial

<u>Permits</u>		
Beach driving permit		\$25
Beach driving permit	Duplicate decal	\$2
Bonafide fishing tournament permit	NH Surf Fishing Tournament OB Association of Realtor	N/C
<u>Applications</u>		
<u>Massage Therapist</u> (business)	Application includes fingerprint fee	\$150
Operator license	w/verification of State License	N/C
<u>Vehicle for Hire</u> (business)		
Taxicab or Limousine	Application	\$50
Driver permit	Application includes fingerprint fee	\$65
	Driver permit annual renewal	\$7.50

Administrative Services (cont.)

Taxicab business	per vehicle	\$15
Limousine business	per vehicle	\$15
<u>Miscellaneous</u>		
Town License Plate	Current year	\$5.50
	Prior years	\$1
Town Flag		\$43
Budget or Audit documents		\$10
Street (Powell Bill) map		\$2
Zoning map		\$17
Notary public service		N/C

(1) Police facility fee:	
Single-family/duplex, per unit; private dock	\$154.32
Multifamily, including hotel/motel, per unit	\$155.00
Commercial/industrial, per 1,000 square feet	\$445.66
(2) Fire facility fee:	
Single-family/duplex, per unit; private dock	\$153.23
Multifamily, including hotel/motel, per unit	\$95.08
Commercial/industrial, per 1,000 square feet	\$246.10
Administrative Services (cont.)	
(3) Solid waste collection:	
(3) Solid waste collection:	\$83.04
	\$83.04 \$357.20
(3) Solid waste collection: Single-family/duplex, per unit; private dock Commercial/industrial, incl. multifamily and hotel/motel, per cy of dumpster required	
(3) Solid waste collection: Single-family/duplex, per unit; private dock	
(3) Solid waste collection: Single-family/duplex, per unit; private dock Commercial/industrial, incl. multifamily and hotel/motel, per cy of dumpster required (4) Administration facility fee:	\$357.20

Fire Department		
Pit Fire Permits		\$1
Structure Burn Permit	water use additional cost	\$1,500/day bur
Tent inspection	≥ 400 sq. ft.	\$5
Electrical inspection	associated w/large tent or event	\$50
<u>Fire Inspection Business</u>		
First inspection		N/O
First re-inspection		N/
Second re-inspection		\$2
Third re-inspection	per day	\$5
Fire Division stand-by for events	per hour	\$100
<u>False Alarms</u>		
First False Alarm of calendar month		N/o
Second False Alarm of calendar month		\$2!
Third False Alarm of calendar month		\$50

Planning & Development

New Construction			
Residential (per sq. ft.)		heated non-living	0.50 0.25
Commercial (per sq. ft.)		heated non-living	0.60 0.40
Pool			\$250
Electric			\$75
HVAC	\$40/unit +	\$5 electrical	min \$75
Plumbing			\$75
Gas			\$75
Sprinkler			\$75
Refrigeration			\$75
Sign			\$75
Multi-family (per sq. ft.)	\$100/unit +	heated non-living	0.60 0.40
Hotel (per sq. ft.)	\$50/unit +	heated non-living	0.60 0.40

Building permit fees

Building re-inspection \$50

Town of Nags Head	Consolidated Fee Schedule Rec	commended changes in Red	8
Proceeding work w/o a building permit			2x permit cost
Proceeding work w/o required inspection			½ permit cost
<u>Demolition</u>			
<u>Within AEC</u>			
Single Family			\$150/building
Duplex			\$150/building
Hotel	\$50/unit		min \$250
Multi-family	\$100/unit		min \$250
Commercial (per sq. ft.)	0.75		min \$250
Planning & Development (cont.)			
Outside AEC			
Single family			\$125/building
Duplex			\$150/building

Hotel

Multi-family

Commercial (per sq. ft.)

\$25/unit

\$75/unit

0.50

Rev. 06/2016

min \$250

min \$250

Moving		
Within AEC		
Single Family		\$500/building
Duplex		\$600/building
Hotel	\$150/unit	min \$1000
Multi-family	\$300/unit	min \$1000
Commercial (per sq. ft.)	\$1.00	min \$1000
Outside AEC		
On same parcel		\$250/building
Within Town different parcel		\$350/building
Move/single family		\$500/building
Move/duplex		\$600/building
Move/hotel	\$150/unit	min \$1000
Move/multi-family	\$300/unit	min \$1000
Move/commercial (per sq. ft.)	\$1.00	min \$1000

Planning & Development (cont.)		
Into Town/Out of Town		
Into Town		\$750
Out of Town		\$150
Single family		\$500/permi
Commercial		\$900/permi
Hotel	\$75/unit	min \$90
Multi-family	\$75/unit	min \$900
Clean Up Deposits		
Demolition within AEC		
Single family		\$1000/building
Duplex		\$1250/building
Hotel	\$100/unit	min \$100
Multi-family	\$500/unit	min \$1000
Commercial (per sq. ft.)	\$1.00	min \$1000
<u>Demolition outside AEC</u>		
Single family		\$500/building

Duplex	\$600/building
Hotel \$75/unit	min \$900
Multi-family \$75/unit	min \$900
Commercial	\$900/permit
Move Within AEC	
Single family	\$500/building
Duplex	\$600/building
Hotel \$150/unit	min \$1000

Multi-family	\$300/unit	min \$1,000
Commercial (per sq. ft.)	\$1.00	min \$1,000
Move Outside AEC		
Single family		\$500/building
Duplex		\$600/building
Hotel	\$75/unit	min \$1000
Multi-family	\$75 unit	min \$1000
Commercial (per sq. ft.)	0.50	min \$1000

Miscellaneous Permit Fees

Bulkhead, dock, pier	See Alteration, Additions, Remodeling section	
Commercial towers/new tower	\$1.00 Lin. Ft. + \$100 for subs	
Electrical inspection	assoc. w/large tent or event \$50	
Fuel pumps	\$25 per pump min \$50	
Fuel storage tank	Per tank \$200	
Hood/duct	\$100	

Alterations, Additions, Remodeling (based on actual cost)

Residential, Commercial, Accessory structures, Storage

From	То	
0	\$2,500	minimum \$75
\$2,501	\$5,000	\$105
\$5,001	\$10,000	\$135
\$10,001	\$20,000	\$165
\$20,001	\$30,000	\$195
\$30,001	\$40,000	\$225
\$40,001	\$50,000	\$255
\$50,001	\$60,000	\$285
\$60,001	\$70,000	\$315
\$70,001	\$80,000	\$345
\$80,001	\$90,000	\$375
\$90,001	\$100,000	\$405
\$100,001	\$110,000	\$435

Town of Nags Head	Consolidated I	Fee Schedule Recommended changes in Red	14
\$110,001	\$120,000		\$465
\$120,001	\$130,000		\$495
\$130,001	\$140,000		\$525
\$140,001	\$150,000		\$555
\$150,001	\$160,000		\$585
\$160,001	\$170,000		\$615
\$170,001 and over		\$ per \$1,000 valuation above \$170,001 or fra	615 + \$1.50

Water Impact Fees	
Water Impact Fee per water consumption unit (WCU)	\$3,000
Any private dock not accessory to a principle structure = 0.5 WCU	\$1,500
Any residential development or redevelopment (including expansion or renovation & one accessory dock) up to 3,000 sf = 1 WCU	\$3,000
Any residential development or redevelopment (including expansion or renovation) $3,001 \text{ sf up to } 4,000 \text{ sf} = 1.5 \text{ WCU}$	\$4,500
Any residential development or redevelopment (including expansion or renovation) 4,001 sf or greater = 2 WCU's	\$6,000
Active WCU's may be used as credit against proposed redevelopment on the same site up to 100% of the redevelopment requirement	

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Other development/redevelopment shall be calculated as follows (see Sec 44-164 of Town Code):		
Motel/hotel rooms	lodging or hotel efficiency unit	0.5 WCU
Restaurants	15 sf/cust svc area	0.0875 WCU
Retail/wholesale	100 sf/gross floor area	0.0375 WCU
Office space	100 sf/gross floor area	0.0175 WCU
Accessory buildings w/o additional water use		0.0 WCU/building
Land uses not otherwise mentioned		Required WCU's TBD by Town
Indoor raw materials storage & non-water intensive fabrication	100 sf/gross floor area	0.0124 WCU
Hospitals	100 sf/gross floor area	0.0525 WCU

Miscellaneous Administrative and Zoning Fees	
Board of Adjustments	\$200
Change of occupancy/use	\$250 \$50
Conditional Use/Vested Right	\$200 ea or \$300 combined
Erosion & Sedimentation Control	\$50/up to 1 acre + \$40/additional acre and revision
Exempt subdivision/administrative review	\$50/lot
Floodplain Review (not associated with building permit)	\$50
GIS maps 11 X 17	\$5/parcel data only \$10/aerial photography
GIS maps 17 X 22	\$10/ parcel data only \$25/aerial photography
GIS maps 22 x 34 through 36 x 48	\$25/ parcel data only \$50/aerial photography
Home occupation	\$50
Sign permit application review	\$75
Site plan review for Accessory Structures (decks, pools, signs, etc) if required	\$50
Site plan review for alterations, additions, remodeling	\$75
Site plan review for signs	\$75
Site plan review fee/duplex	\$275
Site plan review/commercial	0.50/sf

Town of Nags Head	Consolidated Fee Schedule	Recommended changes in Red	17
Site plan review/single family			\$150
Site plan/administrative review			\$400
Subdivision plat review			\$75/lot
Zoning permit application (adopted Dec 2002)			\$25
Zoning permit application - in conjunction with building perm	nit		N/C
Zoning map amendment		\$200 ea; \$300	if engineering required
Zoning text amendment		\$200 ea; \$300	if engineering required
Application/Investigation of Sexually Oriented Business (SOB	:: i)		\$300
Police Department			

Police Department		
Town Ordinance Violation		 \$50
Permit 24-hr parking at beach accesses for fishing Sep 1 - Feb 1		\$25
Copies of Accident Reports		\$5
Copies of Investigative Reports		\$5 or 0.15/pg < 33 pgs
Off-Duty Security Vehicle Use		\$10
Fingerprint charges		\$5/set
Use of public building	Refundable clean-up deposit	\$50

Civil Penalties as listed below:

\$50 each

Traffic Violations	
Section 42-41	Failure to obey traffic control devices
Section 42-92	Prohibited riding coasters, roller skates, or similar devices
Section 42-92	Motorized vehicles prohibited on multi-use/pedestrian path
Section 42-132	Obstructing passage of other vehicles
Section 42-138	Prohibited parking in certain places
Section 42-139	Parking in front of driveway or fire hydrant
Section 42-140	Parking in Fire Lane
Section 42-141	Parking on certain streets
Taxi Cab Violations	
Section 46-38	Exceed maximum number of passengers
Section 46-39	Failure to properly mark taxi cab
Section 46-41	Failure to post rates and fares
Section 46-43	Failure to maintain daily manifest
Section 46-101	Taxi cab drivers permit required
Section 46-109	Failure to display taxi cab drivers permit

Police	Department	(cont.)

Animal Violations		\$50 each
Section 6-2	Owner responsibility violation	
Section 6-3	Dog must wear identification and rabies tags	
Section 6-5	Mandatory removal of feces	
Beach Violations		\$50 each
Section 8-1	Surfing without a leash/within 300 ft. of a pier	
Section 8-2	Swimming prohibited (red flags posted)	
Section 8-4	Personal watercraft	
Section 8-62	Driving on sand dune	
Noise Violation		\$50 each
Section 16-76	Prohibited noise	
Street Numbering		
Section 36-46	Failure to display proper street nos. front/rear of structure	
<u>Other</u>		\$50 each
Section 26-1	Disorderly conduct/urinating in public	
Section 12-102	Peddler/itinerant merchant license required	
Section 12-104	Peddler/itinerant merchant-regulations generally	

Vehicle Use

\$50/hour additional hours

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Public Works

Sanitation Dept.		
Dumpsters with two lid limiters	includes disposal costs	Cost + \$100
Dumpster lid limiters		Cost + \$10 pr
Dumpster lids		Cost + \$10
<u>Dumpsters</u>		
4 yd side load		\$900 + tax
6 yd front load		\$875 + tax
8 yd front load		\$950 + tax
Dumpster parts for repair		
4 yd side load dumpster lid		\$50 per lid + tax
6 yd front load dumpster lid		\$50 per lid + tax
8 yd front load dumpster lid		\$50 per lid + tax
Automated carts		Cost + \$10
Trash cart		\$75 + tax
Recycle cart		\$75 + tax
Automated Cart repair parts		
Lid (Scheafer lids only)		\$30 + tax

Town of Nags Head	Consolidated Fee Schedule	Recommended changes in Red	22
Thru hole Town wheel system		(2 wheels, 1 rod)	\$30 + tax
Wheel		separate	\$10 + tax
Rod		separate	\$10 + tax
Rental (automated carts)			\$15/day
Automated cart push/roll back (oceanfront/side properties onl	у)		\$17/year
Recycling fee (Pilot program expires Sept 30, 2015)	For cart push	r/roll back customers	\$4.50/month
<u>Miscellaneous</u>			
"No Trespassing" signs		two (2) styles	Cost
Town Parks reservation	Refunda	ıble clean-up deposit	\$50
Electricity at parks		Upon request	\$5
Review of plans for improvements for existing streets		< 250 linear ft	\$200
		> 250 linear ft	\$200
		per linear ft ov	er 250 + \$50

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Water Rates and Impact Fees

Water Meter Deposit		
Residential	\$25 per bedroom	\$50 min.
Motel/Hotel/Cottage Court	\$25 per bedroom	\$100 min. \$750 max.
Restaurant	\$10 per seat	\$100 min. \$750 max.
Commercial		\$100 min.
Stormwater management proprietary fee		\$4 per month
		(\$8 per water bill cycle)

Excessive water consumption

Water breaks - if undetected water loss is due to a broken or damaged water line, valve, or water heater (toilet valve N/A) - bill adjustment can be made in accordance to Town Policy

<u>Installation of water meter - drop in</u>	
3/4" meter	\$140
1" meter	\$169
1 1/2" meter	\$403
2" meter	\$524

Repair Charges

Charges on repairs by the Town to meters, meter Cost of materials & labor + 20% per incident boxes, hydrants and valves \$50 min

Water Tap Connection	
³ 4" tap	\$420 + meter dep
1" tap	\$426 + meter dep
1 1/2" tap	\$2,343 + meter dep
2" tap	\$2,700 + meter dep
Over 2" tap	Cost of materials & labor + 20% + meter dep
Cut-off Tag Fee	\$50

Water Rates and Impact Fees

Water Rates/Usage	Year Round Rate
Minimum 0 - 3,000 gallons	\$28.60 (3/4" meter)
3,001 - 15,000 gallons	\$4.95/thousand gallons
15,001 - 40,000 gallons	\$5.50/thousand gallons
40,001 – 75,000 gallons	\$6.00/thousand gallons
75,001 - 200,000 gallons	\$6.60/thousand gallons
200,001 + gallons	\$6.85/thousand gallons

Meter Size	<u>Minimum</u>
3/4" meter	\$28.60
1" meter	\$42.90
1 1/2" meter	\$82.50
2" meter	\$156.20
3" meter	\$298.10
4" meter	\$486.20
6" meter	\$1,212.20
Miscellaneous Water Meter	
Re-read at customer's request	\$10
Re-read if incorrect	N/C
Turn on/off (each incident)	\$25
Meter tampering	\$50
Meter test	\$25
	(N/C if incorrect / bill will be adjusted)